

AQAR PROFORMA
SESSION - 2009-10

Details of the Institution

Name of Institution : Govt. College, Karamsar Rara Sahib (Ludhiana)
Year of Establishment of the Institution :1969
Address Line 1 : Karamsar
Address Line 2 : Rara Sahib
City/Town :Distt.Ludhiana
Postal Code :141117,
E-mail Address :gurinderkaramsar@gmail.com

NAAC Accreditation/ Reaccreditation Details

Year of Accreditation :2004
Current Grade : C⁺

Institutional Status

Contact Person Details

Name of Head of Institution Contact :Prof. Gurdev Kaur
Phone Email :01628273059
Website URL :gurinderkaramsar@gmail.com
Name of IQAC Coordinator :Prof. Nirmal Singh
Email :

College Vision :

To impart education in a way so as to bring out the higher qualities of mind, body and character of the learners.

College Mission :

- To enhance the quality of education for the masses of rural & semi urban areas of Karamsar Rara Sahib.
- To improve the infrastructure which is necessary for improvement of the standard of education –
- To create better employability conditions for graduates –
- To make efforts for overall development of students in the field of extra-curricular activities and sports

Section - I

Number of Academic Programmes existing:

Undergraduate : 3 BA/B.Sc.(Non-Med.)/B.Com.
Post Graduate (MA) : Nil
Certificate Programmes : Nil
Professional Programmes
(Self- Financing Courses) : Nil
Diploma Courses
(Self- Financing Courses) : Nil

Details on Programme Development / New Courses :

New Programmes / New Courses added during the year : 0
Interdepartmental collaborative Programmes : 0

Faculty Details

Total faculty strength required as per norms for all programmes :
Total faculty Regular : 08
Total faculty (Part Time) : 07
Total faculty (Guest Faculty) :
Vacant :

Faculty qualification improvement

PhD awarded to existing faculty : Nil
MPhil awarded to existing faculty : Nil

Qualification of Faculty

PhD and Above : Nil
MPhil :
Masters :

Administrative Staff Details

Administrative staff (total sanctioned) : 05
 Administrative staff (Actual strength) : 04

Technical Support Staff Details

Technical Support Staff (Total sanctioned strength) : 28
 Technical Support Staff (Actual strength) : 10
 Number of posts vacant : 18

Section - II**Establishment details**

Year of establishment of IQAC : 2004

Composition of IQAC

Coordinator	Prof. Nirmal Singh
Convener	Prof. Harmesh Lal
Member	Prof. Parkash Singh
Member	Prof. Jasbir Kaur
Student Member	Ram Rattan Singh
Student Member	Sandeep Kaur

IQAC Meetings**Meeting held on 23.07.2009. The agenda of the meeting :**

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.
 Unitization of Syllabus

Meeting held on 15.10.2009. The agenda of the meeting :

Co-curricular activities and programs. Academic activities by the individual departments.
 Progress reports of monthly tests.
 Preparation for House Exams.

Meeting held on 20.01.2010. The agenda of the meeting :

Review of House Exam's performance.
 Conduct of Special Tests for the improvements of the students.
 Participating in National Days like Republic Day.
 Preparing for Annual Sports Meet and Prize Distribution Function.

Whether Calendar of Activities of IQAC formulated for the academic year : Yes

IQAC Plans for development & Implementation

Number of academic programmes proposed	:
Number of value added programmes proposed	:
Number of skill oriented programmes proposed	:
Number of faculty competency and development programmes proposed	:
Number of student mentoring programmes proposed	:
Number of co-curricular activities proposed	:
programmes proposed	:

IQAC Seminars and Conferences

Number of seminars/ conferences/ workshops organized
by IQAC within the institution : 01

Did IQAC receive any funding from UGC during the year ? : No

Significant contribution made by IQAC on quality enhancement during current year

Organized Remedial Classes for weaker and needy students

Section - III

Academic Programmes

Number of new academic programmes developed or designed by faculty : 00
Number of faculty members involved in curriculum
restructuring/revision/syllabus development : 00
Number of active teaching days during the current academic year : 125
Average percentage of attendance of students : 75
Percentage of classes engaged by guest faculty and temporary teachers : 50
Number of self financed programmes offered : 00
Number of aided programmes offered : Nil
Number of programmes discontinued during the year : Nil

Whether any systematic student feedback mechanism is in place ? :

Yes

Feedback Details

Courses where student feedback is taken : 03
B.A.-III B.Sc-III B.Com-
III

Is feedback for improvement provided to the faculty? : Yes

Faculty Research, Projects, and Publication details for the year

Conference / Seminar / Symposium in which faculty of the Department participated / presented papers

A. **International** : Nil

B. **National** : Nil

C. **Regional** : Nil

5. **Refresher Course Organized by the College** : Nil

6. **Refresher Course attended by Faculty of the College** : Nil

7. **Research Work : Institutional and Individual** : Nil

8. **Academic Achievements** : Nil

A. **Achievements of Faculty members** : Nil

Section - IV

Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned) :

Actual enrollment during the year	:	851
Student dropout percentage during the year	:	
Success percentage in the final examination across the courses	:	
Academic distinctions in the final examination and percentage	:	Nil

Career Guidance

Gender Sensitization Program

Women Welfare Cell

- With the objective to make students gender sensitive, an extension lecture was organized.

Student activities

- College students participated in external cultural events at Zonal level Conducted by Panjab University, Chandigarh :

Cultural Positions / Names of students / Items

A. National Level	:	Nil
B. State Level		
C. Inter Zonal	:	Nil
D. Zonal Youth Festival	:	
E. Cultural (International)	:	Nil
F. <u>Sports achievements</u>		

Students participated in international sports and games events	:	Nil
Students participated in national level sports and games events	:	Nil
Students participated in state level sports and games events	:	
Students participated in university level sports and games events	:	
Prizes won by students in international sports and games events	:	
Prizes won by students in national level sports and games events	:	
Prizes won by students in state level sports and games events	:	
Prizes won by students in university level sports and games events	:	1
Sports and games events conducted by the institute for the students	:	1

Composition of students Percentage of Scheduled Caste

Percentage of Scheduled Tribe	:	29.02
Percentage of other backward communities	:	14.10
Percentage of women students	:	36.51
Percentage of physically challenged	:	Nil
Percentage of rural students	:	58.28
Percentage of urban students	:	41.72

Student initiatives

Number of community upliftment programmes initiated by students	:	03
Number of literary programmes initiated by students	:	00
Number of social action initiatives based on science / environment initiated by students	:	02

Community Upliftment Programmes Initiated by Students :**Literary Programmes:****Social action initiatives based on science / environment initiated by students :****Section - V**

Is a Management Information System (MIS) in place ? : Yes

Details of MIS applied to

1. Administrative procedures including finance
2. Student admission

Perspective plan for overall developmental activities is created:

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

Infrastructure Development and welfare spending

Books / Journals, Equipments and recurring items :

Delegation of authority practiced

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

Grievance Redressal Cell :

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

Number of grievances received from students and resolved: 04

Self Review and Analysis by the college:

Areas of Strengths :

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference. Areas of

Weaknesses:

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

The role of NAAC in the quality development of the institution

As a competent monitoring authority. Promoting higher education goals